

Buckland Dinham Parish Council - Meeting Minutes - 18th May 2023

Present	Cllrs: JR, IB, LJ, SH, SB			
In Attendance	Clerk: DS			
	Comment	Action	Date	Resolved
0.	Open Forum			
1.	Apologies for Absence, consideration of reasons			
1.003	EL - personal, B Clark - another commitment, AK - out of Parish	none	na	y
2.	Declarations of Interest			
2.004	None	none	na	y
3.	Exclusion of the Press and Public			
3.005	None	none	na	y
4.	Minutes of the Full Council, previous Meeting			
	Revisions to minutes of 20th April 2023: 166. Apologies also given by Adrian McCabe - personal 173. Annual Parish Meeting - Multiple topics will be briefly addressed, changed to 2 minutes 174. Parish Plan - July changed to June 176. vi) SH noted that alternative banking would be investigated if required 179. Next Meeting - 29th June 2023 deleted	JR initialled changes	18may23	y
5.	Chair's Announcements			
5.007	Truespeed have provided speed, price information. It was decided that it is not appropriate for Council to proffer this company over any other.	none	na	y
6.	Election of Cllrs			
6.008	JR resigned as Chair. Asked to stand again, IB proposed, SB seconded, vote carried all in favour.	taken	18may23	y
6.009	Declaration of Acceptance of Office completed, signed.	JR, DS	18may23	y
6.010	In Absentia, JR proposed AK as Vice Chair on the understanding that he was happy to stand again. SB seconded, vote carried all in favour.	taken	18may23	y
6.011	Declaration of Acceptance of Office needs to be completed, signed.	AK, DS	22jun23	ongoing
6.012	Allocation of Duties and Responsibilities discussed. DS to collate historical roles, incumbents (information from IB), present to next meeting for further discussion, agreement.	DS	22jun23	ongoing
7.	Road Issues			
7a.013	IB has completed highway working training	taken	na	y
7a.014	IB to finalise purchase of required safety signs	IB	3aug23	ongoing
7a.015	IB to find existing padlock or purchase new for safekeeping of the signs	IB	3aug23	ongoing
7a.016	Memorandum of Understanding for SIDs has been sent to Sara Davies, SCC Highways. Internal ratification process, then orders Stats from utilities to verify what's underground, then purchases posts.	taken, JR, DS	11may23	ongoing
7a.017	IB asked to find out if SIDs supplier can fix price for any period.	IB	22jun23	ongoing
7a.018	Any price change to be discussed at next meeting	All	22jun23	ongoing

Buckland Dinham Parish Council - Meeting Minutes - 18th May 2023

7b.019	DS attended the quarterly Mendip community speedwatch meeting of csw coordinators, Chief Inspector Andy Pritchard, PCSOs, Speed Enforcement Officer. Police are committed and very positive about the impact of roadside speedwatch, reporting that Mendip set the standard for the Avon and Somerset area.	taken	17may23	y
7b.020	Other areas have good experience of the auto speedwatch devices identifying persistent, high speed offenders. Officers are able to target specific times but have limited success in capturing an offence. As devices are covert, they do not act as a deterrent. Due to a lack of Governance, process there is a lack of process in what to do with the data. One area has funds and are ready to buy the system, they will advise their Council to put this on hold until there is a robust process in place. DS cannot recommend Council proceeds with this purchase until there is a process for the collected data.	taken	18may23	on hold
7b.021	Police take no action when csw record excess speeds on a vehicle which is then checked (DVLA website, open to anyone) and is found to be any or all of - untaxed, no mot, sorn - due to lack of resources. Council to write to the Police Commissioner and Chief Constable to express their view. DS to draft for JR.	DS, JR	w/c 22may23	n
7b.022	May - 6 sessions recorded 172 vehicles above the threshold of 25mph resulting in 167 advisory letters. 5 face no further action, unable to trace, our capture error or other reason. Roadside speedwatch is highly effective at reducing speeds.	taken	na	y
8.	Annual Parish Meeting			
8.023	JR will greet the Village Meeting, introduce the purpose, explain what the PC is for, what it has achieved recently. He will introduce the ten leads of the displays who will all have a maximum of two minutes to introduce their topic.	JR	22may23	y
8.024	The order will be: CSW, SIDs, Parish Plan and LCN, Communication, Playing Field, Village Hall, Open Gardens, Photography, Footpaths, The Bell.	JR	22may23	y
8.025	Refreshments are ordered.	SB, JR, SH	22may23	y
8.026	Displays to be setup in Village Hall from 6pm Sunday 21st	All	21may23	y
9.	Local Community Networks			
9.027	SB circulated the Frome Area LCN Mapping Villages report produced by Melody ?	taken	18may23	y
9.028	JR and SB will continue to attend the meetings. It is preferred that it is named East Mendip and Frome to better reflect the remit.	SB, JR	30may23	ongoing
9.029	DS to check if these meetings are open to all.	DS	22may23	ongoing
10.	Local Authority Reports			
10a.030	A&S have emailed their newsletter, DS to circulate	DS	w/c 22may23	n
10b.031	Barry Clark advised about road diversions for the Bath & West Show and the next LCN meeting.	taken	na	y
11.	Council Reports			
11a.032	Positive Village Hall AGM, running well, financially healthy	taken	15may23	y

Buckland Dinham Parish Council - Meeting Minutes - 18th May 2023

11b.033	Playing Fields are in need of a Treasurer, will appeal at the Village Meeting.	SH	22may23	y
11c.034	work in progress, there may be a funding shortage.	taken	18may23	ongoing
12.	Parish Clerk			
12a.035	3 SALC training session costs approved.	taken	18may23	y
12b.036	Clerk membership of official bodies, costs approved.	taken	18may23	y
12c.037	Investigate viability, cost of a virtual phone number.	DS	22jun23	ongoing
13.	Finance			
13a.038	Clerk's salary, NI Approved	taken	18may23	y
13b.039	report by email what Stellasoft invoice is for.	DS	w/c 22may23	ongoing
13c.040	Clerk learning current banking arrangements, will review.	DS	w/c 22may23	ongoing
14.	Planning Matters			
14.041	No3 Lower Str discussed again. Clerk to respond Council has no objection in principle. Once completed the building should not be used for short, long term rental remaining for private use of the main house.	DS	w/c 22may23	ongoing
15.	Dates of Next Meetings			
15.042	Proposed: 22nd Jun, 3rd Aug, 21st Sep, 26th Oct, 7th Dec, 18th Jan 2024, 29th Feb 2024, 4th Apr 2024, 9th May 2024, 20th Jun 2024.	All	22jun23	ongoing
15.043	Apologies from IB, SH for 22nd Jun.	taken	18may23	y
15.044	Proposed date of Village Meeting: 20th May 2024.	All	3aug23	ongoing
15.045	Complete 2024 calendar.	All	3aug23	ongoing
	JR closed Meeting at 21.10.			
	Thank you.			
	JR, John Reckless, SB, Sarah Barnett, IB, Ian Blair, LJ, Lindsay James, SH, Susie Hicks, DS, Diane Sleigh			