

## BUCKLAND DINHAM PARISH COUNCIL

**Public Notice is hereby given that a Meeting of Buckland Dinham Parish Council will be held at 7:00pm in the Village Hall on Thursday 3 August 2023**

### AGENDA

#### 0. Public Forum

Any member of the press or public are welcome to attend. There will be 15 minutes of unminuted Open Forum. If you have a particular concern, it would be helpful if you could let the Clerk know by 5pm Wednesday **2 August 2023**. The chair will invite you to speak briefly in the Forum.

#### 1. Apologies for absence and to consider reasons given

Council to receive apologies for absence and if appropriate to resolve to approve the reasons given LGA 1972 s85(1)

#### 2. Declarations of interest

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act s33(b-e). This does not preclude any later declarations.

#### 3. Exclusion of the Press and Public

To agree any items to be dealt with after exclusion of Press and Public within the requirements of the Public Bodies (Admission to Meetings) Act (as amended) 1960

#### 4. Minutes of Full Council

To confirm and sign as correct record the minutes of Buckland Dinham Full Council held **22<sup>nd</sup> June 2023**. See Appendix 1

#### 5. Chair's Announcements

#### 6. Finance

- a) Approve or not Appointment of Paul Russell as Internal Auditor, sign letter of engagement
- b) Approve Internal Auditor's expected invoice of £125 + £25 vat total £150. Any variance will be tabled at next meeting
- c) Accept or not Internal Auditor's Report on 2022-23 Accounts
- d) Approve or not Exemption Certificate
- e) Approve or not Section 1, page 5 of AGAR 2022-23
- f) Exercise of Public Rights to view Accounts 2022-23 published 4Aug23 for period 7Aug23-18Sep23
- g) Parish meeting expenses – approve or not catering £123.11, contribution to printer cartridge £15, ream of paper £5 for leaflet due to SB
- h) Village Hall – approve payment of £97.50 being £15 for BDPC 9Mar23, 20Apr23, 18May23, 22Jun23, 3Aug23 and £22.50 for Village meeting 22May23. Reissue cheque or bacs £215 as cheque issued on 18Jan23 is out of date
- i) Approve or not last salary payment to outgoing Clerk up to and including 8May23 of £634.95 net (tax £158.60, gross £793.55). NI not applicable, weekly pay below threshold.
- j) Approve or not new Clerk salary 2May23 to 5Jun23 £336.25. NI not applicable, weekly pay below threshold.
- k) Councillor and or Clerk training

#### 7. Local Community Networks update

Recent meeting 27<sup>th</sup> July 2023

#### 8. Local Authority Reports

To receive in person or writing

- a) Avon & Somerset Police
- b) SCC

#### 9. Council Reports

- a) Road issues
  1. SIDs, MoU
  2. CSW
  3. repainting
- b) Village Hall
- c) Playing Fields
  1. Dog poo, action plan
  2. Repair needed to repair wall, quote required.
- d) Frome Missing Link
- e) Parish Plan progress
  1. Approve or not up to £220 costs for development of website
  2. Approve or not up to £22.50 for village hall hire for kick off meeting

#### 10. Parish Clerk

- a) Phone number update, approve or not purchase of basic phone £26.99

#### 11. Planning Matters

- a) Unplanned development BD/Great Elm border, write to Somerset planning
- b) Mendip Local Plan Part 11 – Sites & Policies – adopted 2021 with revisions December 2022
- c) Glebe House application update if any

#### 12. Dates of next meetings to be confirmed

**Thursday 21Sep2023 7pm Village Hall**

26Oct2023, 7Dec2023 – check venue availability, 18Jan2024, 29Feb2024, 4Apr2023, 9May2024, 20Jun2024

Parish Clerk Diane Sleight The Apple Garden, Buckland Dinham, BA11 2QP