

Buckland Dinham Parish Council - Meeting Minutes - 30th November 2023

Present	Cllrs: JR, SH, SB, EL, IB	Meeting Opened 19.15			
In Attendance	Clerk DS, B Clarke				
	Comment	Action	Date	Resolved	
0.	Public Forum				
0.292	Noted that planning application 2023/1313/ful Change of Use from Agricultural to Commercial with erection of workshop has been withdrawn.	none	n/a	n/a	
0.293	Noted that planning application 2023/1919/ful Construction of Earth banked farm effluent lagoon has received further comment from relevant agencies, including but not necessarily conclusively: Public Rights of Way - a diversion is required, Environmental Health - suggest a Lagoon Management plan, Environment Agency - require Conditions, advise review of existing management to ensure compliance with SSAFO regulations.	none	n/a	n/a	
1.	Apologies for Absence, consideration of reasons				
1.294	AK	none	30Nov23	y	
2.	Declarations of Interest				
2.295	None.	none	n/a	n/a	
3.	Exclusion of the Press and Public				
3.296	None.	none	n/a	n/a	
4.	Minutes of the Full Council, previous Meeting				
4.297	Minutes of 26Oct2023 accepted, signed by JR.	signed	30Nov23	y	
5.	Chair's Announcements				
5.298	Concerns regarding ice patches at the Bridge and the flat area of the A362 out of the Village towards Frome. Roads are being gritted, caution signs have been placed at The Cross and on Village entry from Frome. These are often left out for some considerable time perhaps becoming less effective, drivers not adjusting speed to conditions, risking accidents.	none	n/a	n/a	
5.299	Light pollution complaint Chair, Clerk copied, has received a complaint from a neighbouring village resident of Light Pollution from Court Farm.	none	n/a	n/a	
5.300	Liaise with the Clerk of Hemington PC. Cllr Clarke provided email address, thank you.	DS	7Dec23	ongoing	
5.301	Clerk to draft response to complainant for Chair.	DS	7Dec23	ongoing	
5.302	Noted the Police and Crime Commissioner, Mark Shelford is due to meet some members of the Parish Council and Speedwatch team to discuss how his office can help with the Village road safety issues.	none	1Dec23	n/a	
5.303	Publicise the link to Report an Incident on the road. This is an Avon and Somerset Police website.	DS	7Dec23	ongoing	
6.	Local Authority Reports				
6a.	Avon and Somerset Police				
6a.304	Clerk has established contact with Louise Perry and Will Mortimer, PSCOs. They have been invited to the Village Christmas Fayre on 8th December 2023. Noted a Facebook post of them on patrol one evening in the Village.	none	n/a	n/a	
6a.305	Crime report received. All crime, incidents should be reported.	none	n/a	n/a	
6a.306	Extend invitation to PCSOs to the PC meeting in February 2024.	DS	7Dec23	ongoing	
6b.	Somerset Council (SC) - Cllr Barry Clarke				
6b.307	SC continue to look for savings to balance the budget.	none	n/a	n/a	
6b.308	Over run predominantly identified as the rising cost of accommodation and care in the adult social care sector and inflation.	none	n/a	n/a	

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	Somerset Council (SC) - Cllr Barry Clarke continued			
6b.309	Capital spend is likely to be pushed into 2024-25.	none	n/a	n/a
6b.310	If SC apply for the Section 114 notice (bankruptcy), they can then apply to borrow from the Public Work Loan Board which incurs costs. There are many implications associated with the notice.	none	n/a	n/a
6b.311	Redundancies are in consultation, likely to include staff in the LCN programme which is likely to suffer, collapse.	none	n/a	n/a
6b.312	It is likely there will be an increase in Council Tax 2024-25.	none	n/a	n/a
6b.313	SC are looking to sell some property and continue consultations for devolution of assets and services to Parish Councils.	none	n/a	n/a
6b.314	It is possible that parts of the A361, quarry areas of Nunney towards Shepton Mallet will become an Industrial Zone requiring several road upgrades, bypasses.	none	n/a	n/a
6b.315	Reminder that thermal imaging equipment is available to borrow from Libraries.	none	n/a	n/a
6bi.	Local Boundary Commission Review			
6bi.316	Noted there will be no mandatory or obligatory PC boundary changes but there may be to Divisions.	none	n/a	n/a
6bi.317	Noted that lists of Assets have been circulated.	none	n/a	n/a
6b.318	B Clarke was excused from the remainder of the meeting, thank you for your time.	none	n/a	n/a
7.	Finance			
7a.	Village Hall – approve or not payment of £15x3 for BDPC meetings up to financial year end. To be paid by Clerk asap after each meeting.			
7a.319	Approved.	DS	7Dec23	ongoing
7b.	Village Hall – approve or not £400 donation (in 2023/24 budget)			
7b.320	Approved.	DS	7Dec23	ongoing
7c.	PCC – approve or not £250 donation (in 2023/24 budget)			
7c.321	Approved.	DS	7Dec23	ongoing
7d.	Defibrillator – approve or not £150 donation (in 2023/24 budget)			
7d.322	Approved, pending further information about ongoing costs. Clerk to find out and report to PC.	DS	7Dec23	ongoing
7e.	Approve or not Clerk salary 21Nov2023 to 15Jan2024 (8weeks) £538. NI not applicable, weekly pay below threshold.			
7e.323	Approved.	DS	7Dec23	ongoing
7f.	Approve or not MS office monthly fee of £9.48 for MS 365 up to 24Nov2023			
7f.324	Approved.	DS	7Dec23	ongoing
7g.	Approve or not MS office 1 year renewal of £123.84 to be paid monthly			
7g.325	Approved.	DS	7Dec23	ongoing
7h.	Approve or not McAfee £25 Dec2023-2024			
7h.326	Approved.	DS	7Dec23	ongoing
7i.	Precept 2024-25			
7i.327	Approved. Attached.	DS	7Dec23	ongoing
7ia.	Add £150 donation to defibrillator			
7ia.328	Approved, pending further information about ongoing costs. Clerk to find out and report to PC.	DS	7Dec23	ongoing
7ib.	Village Walks Leaflet			
7ib.329	Approved, up to £500. Plan to have these for sale.	JR	18Jan24	ongoing

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	Finance continued			
7j.	Approve or not Coventry BS change of Officer			
7j.330	Approved. Clerk Diane Sleight to replace Gill Pettitt.	DS	7Dec23	ongoing
8.	Local Community Networks			
8.331	Next meeting is in Wanstrow Village Hall on Thursday 7th December 2023	none	7Dec23	ongoing
8.332	DS and SB to discuss items for Road Safety discussion at this meeting, following the meeting with the PCC on 1Dec23.	DS, SB	6Dec23	ongoing
9.	Council Reports			
9a.	Road Issues			
9a1.	SIDs			
9a1i.	Noted – Posts have been installed, Devices – Ordered & Received, Road Signs - ordered			
9a1i.333	Clerk investigating the purchase of a tablet with the correct spec, memory, asking other CSW groups.	DS	7Dec23	ongoing
9a1i.334	IB reports that the devices have several presets which can be used prior to the purchase of the tablet.	none	n/a	n/a
9a1i.335	IB reports that installation will proceed when the weather is suitable. Likely need a working party of 4 people. Road signs to go out, car parked with lights flashing.	IB	31Dec23	ongoing
9a1i.336	IB to let Clerk know which padlocks to buy for the SIDs.	IB	31Dec23	ongoing
9a1i.337	Clerk has contacted the insurance broker to add all the SIDs related equipment to the policy.	DS	7Dec23	ongoing
9a2.	CSW			
9a2.338	We completed 4hours, 15mins over 5 sessions on the Road Safety day of 21Nov23. Avon and Somerset Police and other CSW groups in the area also completed many sessions. We submitted 150 vehicles out of the total of 2483. 30 of these were in excess of 30mph.	none	n/a	n/a
9a2.339	A&S Police Speed Enforcement also completed 1 hour, no data yet on this session.	none	n/a	n/a
9b.	Village Hall			
9b.340	Committee meeting at end of Nov2023 completed, all ok.	none	n/a	n/a
9c.	Playing Fields			
9c.341	Goal nets, rebound wall equipment has arrived.	none	n/a	n/a
9d.	Frome Missing Link			
9d.342	No report.	none	n/a	n/a
9e.	Parish Plan progress			
9e.343	Going well, soft launch planned for Christmas Fayre event. Idea collection boxes will be available.	SB	8Dec23	n/a
9e.344	Full launch planned Jan/Feb 2024.	SB	Jan2024	ongoing
	Parish Plan progress continued.			
9e.345	Team have applied for a small grant, pending.	SB	Jan2024	ongoing
10.	Parish Clerk			
10a.	Approve or not SALC affiliation annual fee £112.41			
10a.346	Approved.	DS	7Dec23	ongoing
10a.347	Clerk will attend meeting and AGM on Saturday 2nd December in Somerton. No Cllrs are available to attend.	DS	2Dec23	ongoing
10b.	Grit bins – requested survey result from SC			
10b.348	Clerk has telephoned and emailed, will chase again.	DS	7Dec23	ongoing
10b.349	SB noted Lower St bin has a bulge.	none	n/a	n/a

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	Parish Clerk continued			
10b.350	SB to send photo of the notice to Clerk for updating. SB will laminate them.	SB, DS	31Dec23	ongoing
10c.	Trees in Somerset Council owned land in St Michael's Close – reported, await response from SC			
10c.351	IB reports that a surveyor visited and noted only one of the trees was on his paperwork as a SC tree. IB requested he check as previously noted that both trees are in SC owned land.	DS	18Jan24	ongoing
10d.	Preparation of Council Risk Assessment			
10d.352	21Sep2023 0.162, action deferred. Clerk to begin drafting for discussion. Should not have been on this agenda.	DS	18Jan24	ongoing
10e.	Recruitment of a Councillor			
10e.353	Moved to next meeting.	All	18Jan24	ongoing
10f.	Website hosting			
10f.354	22Jun2023 6d.057, action deferred, no new date proposed. Clerk to keep on Action list. This cannot be completed in good time before next rollover so deferred to Jun2024 meeting.	All	20Jun24	ongoing
10g.	Annual Parish Meeting			
10g.355	To be prioritised for next meeting. Clerk to circulate discussion paper.	All	18Jan24	ongoing
10h.	Highway repair outside Ebenezer Chapel			
10h.356	Noted completed.	none	n/a	n/a
10i.	Flooding reported – at The Bell 690389, at Lower Str 690391. Thank you to several residents for clearing drains.			
10i.357	Continue to monitor reports.	DS	18Jan24	ongoing
11.	Planning Matters			
11a.	Location/site and application number to be displayed on four noticeboards			
11a.358	Approved.	DS	n/a	ongoing
11b.	Location/site and application number to be posted on Clerk Facebook page			
11b.359	Approved.	DS	n/a	ongoing
11c.	Planning Application 2023/1920/cle Oak Cottage, Lower Street			
11c.360	No Objection.	DS	7Dec23	ongoing
11c.361	Buckland Dinham Parish Council would remind Residents that correct Planning Applications should be submitted prior to any and all works commencing. Relying on Retropective applications is not satisfactory. Planning Department will be advised of this view.	DS	31Dec23	ongoing
12.	Dates of Next Meetings	All	18Jan24	ongoing
12.362	Next Meeting 18th January 2024 7pm Village Hall			
	29Feb2024, 4Apr2024, 9May2024, 20Jun2024			
	JR closed Meeting at 21.45. Thank you.			
	JR, John Reckless, AK, Alan King, SB, Sarah Barnett, IB, Ian Blair, SH, Susie Hicks, EL Elisita Kemp, DS, Diane Sleigh			
	B Clarke, Barry Clarke			