

Buckland Dinham Parish Council - Meeting Minutes - 20th June 2024

Present	Cllrs: JR, SH, AK, IB, SB, EK	Meeting Opened 19.06			
In Attendance	Clerk DS, Cllr BClarke, PCSO Will Mortimer				
	Comment	Action	Date	Resolved	
0.	Public Forum				
	It is noted that there are several incidences of Public Nuisances causing obstructions, inconvenience and untidiness such as bins left on the High Street, an overgrown hedge on the footpath at the bottom of Roger's Close and persistent dog barking.	none	n/a	n/a	
	Clerk to send links to Council to Somerset Council reporting.	DS	24Apr24	y	
	Request to add this Nuisance to the Agenda for 1st August 2024.	DS	1Aug24	y	
	Clerk to add a note to the Parish Facebook page.	DS	1Aug24	y	
	The bin in the bus stop continues to be used for dog mess, nappies. Should it be removed?	none	n/a	n/a	
	Request to add this Nuisance to the Agenda for 1st August 2024.	DS	1Aug24	y	
	SH will request emptying schedule from Somerset Council.	SH	1Aug24	y	
	Is there a Covenant regarding installation of solar panels?	none	n/a	n/a	
	Clerk to find out and bring to next meeting.	DS	1Aug24	y	
1.	Apologies for Absence, consideration of reasons				
1.096	None.	none	20Jun24	y	
2.	Declarations of Interest				
2.097	None.	none	n/a	n/a	
3.	Exclusion of the Press and Public				
3.098	None.	none	n/a	n/a	
4.	Minutes of the Full Council, previous Meeting				
4.099	Minutes of 9May2024 accepted, signed by JR.	signed	20Jun24	y	
5.	Chair's Announcements				
5.100	None.	none	n/a	n/a	
6.	Local Authority Reports				
6a.	Avon and Somerset Police				
6a.101	Monthly crime report received and circulated, thank you.	none	n/a	n/a	
6a.102	PCSO Will Mortimer reports that community engagement events continue and would welcome information of village groups, events who would be interested in an information visit.	none	n/a	n/a	
6a.103	Clerk to liaise with Cllrs and provide above.	DS	1Aug24	ongoing	
6b.	Somerset Council (SC) - Cllr Barry Clarke				
6b.104	Cllr Clarke issued a County news summary report for June prior to the meeting, circulated.	none	20Jun24	y	
6b.105	County Finance Director is among those who have taken voluntary redundancy.	none	n/a	n/a	
6b.106	Council is reminded that the new constitution is in place and may like to become familiar with Chapter 8, Planning.	none	n/a	n/a	
6b.107	It is noted that SC have not put any funds into the Puriton development.	none	n/a	n/a	
6b.108	Council request Cllr Clarke to seek improvement of the administration of the Vale of Frome LCN i.e. efficient preparation and circulation of Minutes, Agendas, confirm budget. Cllr Clarke has emailed Kate Hellard.	BClarke	1Aug24	ongoing	
7.	Finance				
7a.	Approve Internal Auditor's expected invoice of £135 (no vat). Any variance will be tabled at next meeting				
7a.109	Approved.	DS	1Aug24	y	
7b.	Accept or not Internal Auditor's Report on 2023-24 Accounts				
7b.110	Accepted.	All	n/a	y	
7c.	Approve or not Exemption Certificate				
7c.111	Approved.	DS	30Jun24	y	

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	Comment	Action	Date	Resolved
	Finance (cont.)			
7d.	Approve or not Section 1, page 5 of AGAR 2023-24			
7d.112	Approved - Section1, 2, Accounts Summary, Variances, Bank Reconciliations	All	20Jun24	y
7e.	Exercise of Public Rights to view Accounts 2023-24 announced 24Jun24 for period 25Jun24-5Aug24			
7e.113	Agreed.	All	20Jun24	y
7f.	Parish meeting expenses – retrospectively approve or not catering £215.81			
7f.114	Approved.	none	n/a	y
7f.115	It is noted that this exceeds the budget of £200.	none	n/a	n/a
7f.116	Cllrs and Clerk to be mindful of budget.	All	n/a	n/a
7f.117	Clerk to review required reserves, none have been used in at least a year.	DS	1Aug24	ongoing
7g.	Village and Community website			
7g.118	John Stauber has volunteered to build. He has been investigating costs, a briefing note has been circulated.	none	n/a	n/a
7g.119	Agreed that it would be a good idea in principal as improved communication was a key finding from the Parish Plan survey.	none	n/a	n/a
7g.120	Clerk to request additional information be prepared.	DS	1Aug24	ongoing
7g.121	Proposed and agreed that JS will liaise with SB as required.	JS, SB	1Aug24	ongoing
7g.122	Clerk to find out what the statutory website requirements are, how much and how long electronic history must be retained.	DS	1Aug24	ongoing
7g.123	Clerk to review the current website contract, hosting.	DS	1Aug24	ongoing
7h.	Approve or not Renewal of SLCC Clerk membership £105			
7h.124	Approved.	DS	1Aug24	ongoing
8.	Local Community Networks			
8a.	Expenses			
8a.125	It is noted that the LCN do have budget for meeting room costs for main meetings. This does not include refreshments or working group, committee meetings.	none	4Apr24	y
8a.126	Clerk to email receipt to SH to see if this cost can be recovered along with hall hire.	DS	1Aug24	y
9.	Council Reports			
9a.	Road Issues			
9a1.	SIDs			
9a1.127	Council to revisit cost of device solely for use with SIDs, add to next meeting agenda.	DS	1Aug24	y
9a1.128	SIDs are activated via Bluetooth. Nick, neighbour to IB has offered to assist when IB is unavailable.	none	n/a	n/a
9a1.129	Plan to publish SIDs data on Parish website.	none	n/a	n/a
9a1.130	Clerk to draft invitation to prospective MP to visit to discuss Road Safety issues.	DS	1Aug24	ongoing
9a2.	CSW			
9a2.131	New camera technology will soon be available in Police speed enforcement vehicles.	none	n/a	n/a
9a2.132	Roadside sessions continue.	none	n/a	n/a
9b.	Village Hall			
9b.133	Thanks to JS for making and installing the new gate, providing new robust hinges, cleaning and reusing existing bolt at no cost to the VH.	none	n/a	n/a
9b.134	Emergency lighting upgrade has been completed.	none	n/a	n/a

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	Comment	Action	Date	Resolved
9c.	Playing Fields			
9c.135	AGM held on 6Jun24, very few attendees. A new secretary has volunteered.	none	n/a	n/a
9c.136	Weekly health and safety inspections are taking place.	none	n/a	n/a
9d.	Frome Missing Link			
9d.137	Nothing to report.	none	n/a	n/a
9e.	Parish Plan			
9e.138	A village barbeque is planned as a social event where survey findings will be available for viewing and feedback. 24th July 2024.	SB	24Jul24	ongoing
9e.139	Timeline on track with Priorities to be set by September, published in December.	none	n/a	n/a
9e.140	The team will need to consider any budget requests.	SB	Dec24	ongoing
10.	Parish Clerk			
10a.	Annual Parish, Village Meeting – Wash Up			
10a.141	A positive meeting with approximately 60 attending, fewer than last year.	none	n/a	n/a
10a.142	Team to consider demonstrable outcomes from the Plan.	SB	1Aug24	ongoing
10a.143	It is noted that the visuals will be improved if used on another occasion.	SB	n/a	n/a
10a.144	Council could consider the format of the meeting for next year.	All	24Oct24	ongoing
10b.	Trees in Somerset Council owned land in St Michael's Close - update			
10b.145	Clerk has contacted Paul Sweetman for an update on the schedule, no response. Clerk to pursue.	DS	1Aug24	ongoing
10c.	Recruitment of a Councillor			
10c.146	Previous ads sent to Cllr EK but only this week, no time for her to take any action.	EK	1Aug24	ongoing
10d.	Flooding			
10d.147	EK continues discussions with numerous parties. There is a consensus that the road bridge is too low. It is estimated that this is a difficult challenge to get addressed but Council should keep trying.	none	n/a	n/a
10d.148	Clerk to draft letter re above to Cllr, Chief Executive of Somerset Highways, plan to copy BClarke and PHam	DS	1Aug24	ongoing
11.	Planning Matters			
11a.	None.			
12.	Dates of Next Meetings	All	29Feb24	ongoing
12a.	10Apr2025, 22May2025, 3Jul2025			
12a.149	Cllrs to review diaries to check whether these dates are acceptable.	All	1Aug24	ongoing
12b.	Annual Parish, Village Meeting date for 2025 1st Mar-1st Jun			
12b.150	The Annual Parish Meeting can be held any time within these dates. Cllrs to review diaries and agree a date for 2025.	All	1Aug24	ongoing
	Thursday 1Aug2024 7pm Village Hall			
	12Sep2024, 24Oct2024, 5Dec2024, 16Jan2025, 27Feb2025, 10Apr2025			
	It is noted that PCSO Mortimer and Cllr BClarke left the meeting after 6b.108.			
	JR closed Meeting at 21.20. Thank you.			
	JR, John Reckless, AK, Alan King, SB, Sarah Barnett, IB, Ian Blair, SH, Susie Hicks, EL Elisita Kemp, DS, Diane Sleigh			
	B Clarke, Barry Clarke, JS, John Stauber			