

Buckland Dinham Parish Council - Meeting Minutes - 4th April 2024

Present	Cllrs: JR, SH, AK	Meeting Opened 19.02			
In Attendance	Clerk DS, Member of Public (from item 6)				
	Comment	Action	Date	Resolved	
0.	Public Forum				
1.	Apologies for Absence, consideration of reasons				
1.001	IB, SB, EK. BClarke.	none	4Apr24	y	
2.	Declarations of Interest				
2.002	None.	none	n/a	n/a	
3.	Exclusion of the Press and Public				
3.003	None.	none	n/a	n/a	
4.	Minutes of the Full Council, previous Meeting				
4.004	Minutes of 29Feb2024 accepted, signed by JR.	signed	4Apr24	y	
5.	Chair's Announcements				
5.005	Clerk to draft an invitation to the Avon and Somerset Chief Constable, Sarah Crew to visit BD to discuss road safety, particularly high non-compliance and lack of enforcement of the legal speed limit. Copy to Mark Shelford.	DS	9Apr24	ongoing	
5.006	Clerk to invite the PCSOs to the Annual Parish meeting on 20th May 2024.	DS	9Apr24	ongoing	
6.	Local Authority Reports				
6a.	Avon and Somerset Police				
6a.007	Another PSCO meet and chat attended on 28th March. There will be another at the end of April. Clerk to post notices and on Facebook.	none	9Apr24	y	
6b.	Somerset Council (SC) - Cllr Barry Clarke				
6b.008	Cllr Clarke issued a County news summary report for April prior to the meeting, circulated.	none	4Apr24	y	
7.	Finance				
7a.	Approve or not Clerk salary 7May2024-1July2024 (8weeks) £538. NI not applicable, weekly pay below threshold.				
7a.009	Approved.	DS	7May24	ongoing	
7b.	Insurance renewal quote				
7b.010	Circulated insurance paperwork accepted. Clerk to pay.	DS	8Apr24	ongoing	
7c.	Appointment of Internal Auditor				
7c.011	Approved, subject to requested terms and price.	DS	9Apr24	ongoing	
8.	Local Community Networks				
8a.	Highway Steward, Somerset devolution				
8a.012	A highway steward would likely be an employee of KIER with allocated resources and schedules for services to Parish Councils. This does not seem to provide a cost effective, manageable solution for BDPC to consider in the near future but participation in the LCN will keep this topic in sight.	none	4Apr24	y	
8b.	Highway Committee				
8b.013	Following the meeting on 26th March 2024 held in BDVH, Minutes expected.	JR, SB	9May24	ongoing	
8b.014	Clerk to draft a request of Somerset County for payment for hall hire.	DS	8Apr24	ongoing	
9.	Council Reports				
9a.	Road Issues				
9a1.	SIDs				
9a1.015	There have been offers of help to assist IB with installation. Clerk to pass on names. Completed	DS	5Apr24	y	
9a1.016	Padlocks required, Clerk to purchase. Completed.	DS	5Apr24	y	

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9a2.	CSW			
9a2.017	8 roadside sessions completed in March. Thank you to all the team.	none	n/a	n/a
9a2.018	At the regular CSW co-ordinators meeting with A&S Police, it was stated that Digital (Auto) speedwatch will not be further considered. There are Government Data Use Monitoring Officer changes, further information to be provided.	DS	9May24	ongoing
9a2.019	A&S Police are committed to the value of CSW and will continue to provide support. There is also a review of the scheme in progress.	none	n/a	n/a
9b.	Village Hall			
9b.020	Solar panel circuit protectors have been replaced. Following testing, an updated Electrical Installation Certificate (EICR) has been issued.	none	n/a	n/a
9b.021	PAT testing completed.	none	n/a	n/a
9b.022	Following an inspection, emergency lighting is deemed inadequate. Report and quote is being prepared, likely in excess of £1000.	SH	9May24	ongoing
9b.023	Fire extinguishers have been serviced. Powder has been removed as deemed not useful. Wall mounts and tamper tags have been recommended.	SH	9May24	ongoing
9b.024	Insurance has been renewed with £10m public liability confirmed included.	none	4Apr24	y
9b.025	Bookings are steady although there is a lull at the moment.	none	4Apr24	y
9c.	Playing Fields			
9c.026	A complete power wash of the playing area surface and equipment has been completed at under £200.	none	4Apr24	y
9c.027	The mowing rota has been completed and delivered to village volunteers.	none	n/a	n/a
9c.028	The mower is with Read's to assess damage and repair needed.	SH	9May24	ongoing
9d.	Frome Missing Link			
9d.029	Work is ongoing but there has been no progress on how to get under the road.	none	n/a	n/a
9e.	Parish Plan progress			
9e.030	A significant amount of work has gone into the Plan so far. Thank you to all the team. https://www.bucklanddinhamparishplan.org/	none	n/a	n/a
9e.031	The survey has been delivered to households for completion by 22nd April 2024. https://www.surveymonkey.com/r/BucklandDinhamPP	none	22Apr24	n/a
9e.032	The team will be available to discuss the plan or assist with completing the survey at the Village Hall 9th April 1.30pm-4.30pm and at the Church 20th April 10am-1pm.	SB	9May24	ongoing
9e.033	There is a survey aimed at younger residents. https://www.surveymonkey.com/r/BDYP2024	none	22Apr24	n/a
	There are 3 events aimed to engage younger residents and help complete the survey - Chaos Cricket 10th April 10am-11.30am, Garden Games 14th April 3.30pm-4.30pm and Lazer tag 21st April 3.30pm-4.30pm.	SB	9May24	ongoing
10.	Parish Clerk			
10a.	Discuss plans, format for Annual Parish, Village Meeting - 20th May 2024			
10a.034	Clerk to compile a briefing note about who did what and when last year to guide this event.	SB, All	9May24	ongoing
10b.	Trees in Somerset Council owned land in St Michael's Close - update			
10b.035	No progress. Discussions have been had with Paul Sweetman and Bo Walsh. Clerk to follow up.	DS	9May24	ongoing

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10c.	Recruitment of a Councillor			
10c.036	Apologies, no progress. Action to needed - Clerk to find previous advert, update as necessary, circulate to Cllrs.	DS	9May24	ongoing
10d.	Flooding - update			
10d.037	A visit was made to some key areas by Somerset Rivers Authority. A report was issued and a further meeting has been completed. Clerk to send reports.	DS	9May24	ongoing
10d.038	It was suggested that Wessex Water could be requested to clear below ground drains.	DS	9May24	ongoing
10e.	Gift of laptop for SIDS			
10e.039	A resident has very kindly donated a laptop for use with the SIDs. It was suggested that BDPC make a small donation to a village project in thanks. Clerk to confirm.	DS	9May24	ongoing
11.	Planning Matters			
11a.	2024/0360/hse 3 Lower St extension			
11a.040	Member of the Public notes that they have submitted an Objection as the Location Plan red line is incorrectly drawn assuming land and an outbuilding that is owned by Sideways Cottage not 3 Lower Street.	none	n/a	y
11a.041	Their objection has also requested external dimensions of the triple and single storey extensions for them to assess the impact on them.	none	n/a	y
11a.042	Clerk to draft response of BDPC. Completed, emailed to Jane Thomas, Planning Officer and submitted online, emailed to BDPC Cllrs.	DS	8Apr24	y
11b.	2024/0481/tca 3 Lower St tree work			
11b.043	No Objection.	none	n/a	y
12.	Dates of Next Meetings	All	29Feb24	ongoing
12.044	Next Meeting 9th May 2024 7pm Village Hall			
12.045	It is noted that the 9May2024 includes the AGM.			
	20Jun2024, 1Aug2024, 12Sep2024, 24Oct2024, 5Dec2024, 16Jan2025, 27Feb2025, 10Apr2025			
	JR closed Meeting at 20.20. Thank you.			
	JR, John Reckless, AK, Alan King, SB, Sarah Barnett, IB, Ian Blair, SH, Susie Hicks, EL Elisita Kemp, DS, Diane Sleight			
	B Clarke, Barry Clarke			